



**Daily Pre-Visit Form
To Be Completed By All Visitors to an IDA Facility**

In light of the COVID-19 situation, IDA is implementing precautionary measures to ensure the health, safety, and well-being of our employees and visitors to our sites. **Please note that all visitors to an IDA facility must be fully vaccinated.** Additionally, as a condition of your visit to IDA, you agree to comply with the current social distancing requirements outlined on Page 2 of this form. Failure to comply with these requirements may result in a loss of visitor privileges.

We request that you complete the form below **less than 24 hours** prior to any day you plan to visit IDA and provide a copy of the form to your IDA point of contact before your arrival. Unfortunately, we are unable to grant visitors access to IDA facilities without receiving a copy of this form successfully completed less than 24 hour prior to entry. We have additional copies of this form available at our lobby if needed.

Visitor's Name:	Date of Visit:	Phone Number:
Visitor's Company/Organization:		Name of IDA Point of Contact:

Please check the box below that coincides with your COVID-19 vaccination status.		
<p>I am fully vaccinated.</p> <p>I am not yet fully vaccinated. I received my first dose of Moderna or Pfizer and my second appointment is scheduled, or I have received my final dose of any vaccine less than two weeks ago.</p> <p>I have not been vaccinated.</p> <p>I decline to respond.</p> <p>Note: Individuals who decline to respond will be assumed to be not fully vaccinated. If you are not fully vaccinated, you may not enter IDA's facilities.</p>		

Please answer "yes" or "no" to the following questions.	Yes	No
<p>Are you currently experiencing any of the following symptoms or have you recovered from any of the following new or unexpected symptoms that started within the past 10 days (other than where attributable to known medical causes unrelated to COVID-19):*</p> <ul style="list-style-type: none"> • Shortness of breath or difficulty breathing • Persistent pain or pressure in the chest • New confusion • Inability to wake or stay awake • Bluish lips or face • Fever or chills • Cough • Fatigue • Muscle and body aches • Headache • New loss of taste or smell • Sore throat • Congestion or runny nose • Nausea or vomiting • Diarrhea <p>Note: If you have not taken your temperature within the past 24 hours, please use the no-contact temperature check device located in the IDA lobby.</p>		
<p>To the best of your knowledge, within the past 14 days, have you been in "close contact" with any person who was at the time of your contact (or at any time subsequent to that contact):</p> <p>1) experiencing the CDC-designated symptoms for COVID-19, as described above; or</p> <p>2) diagnosed with an active case of COVID-19?*</p>		

I attest that the information in this form is accurate and true to the best of my knowledge.

Signature: _____ Date: _____

* If you answered **Yes** to this question, **DO NOT TRAVEL TO IDA**. You will need to attend your meeting virtually or attempt to reschedule. If you begin to experience any of the symptoms indicated above after you submit this form, including during your visit to IDA, you must immediately arrange with your IDA contact to meet virtually or at a later date.

** If you answered **Yes** to this question, you may travel to IDA, but you should endeavor to maintain at least six feet of separation from all other persons to the maximum extent possible.

Definition of “Fully Vaccinated”

The CDC states that individuals are considered “fully vaccinated:”

- Two weeks after their second dose in a 2-dose vaccination series (like the Pfizer or Moderna vaccines); or
- Two weeks after a single-dose vaccine (like Johnson & Johnson/Janssen vaccine).

Definition of “Close Contact”

“Close contact” is defined as being within **6 feet** of an individual for a cumulative total of **15 minutes** or more over a 24-hour period, regardless of whether you are wearing a mask or other personal protective equipment.

Current “Social Distancing” Requirements

The following “social distancing” requirements are currently in effect at all IDA facilities. You must also observe any signage or other instructions from IDA personnel regarding “social distancing.”

- All visitors are required to wear a face mask while entering and inside IDA facilities.
- Face masks may be temporarily lowered or removed while alone in a private office (with the door closed), or in any other private workspace where at least **six feet** of social distancing space can be strictly maintained.

Note for IDA Staff: If you are hosting a visitor to an IDA facility, you are responsible for ensuring the visitor understands and complies with these “social distancing” requirements